



BIKANER TECHNICAL UNIVERSITY, BIKANER
बीकानेर तकनीकी विश्वविद्यालय, बीकानेर
(Aligning with 21st Century: The Century of Consciousness)



Mechanical Engineering Department

17 Point Pro-active Disclosure Under Section 4(1) (b) of RTI Act. 2005

S. No	Contents	Reply
1	Aims and objectives of the Organization	University College of Engineering and Technology (UCET) Bikaner is constituent college of Bikaner Technical University (BTU). Before becoming constituent college of BTU it was known as College of Engineering and Technology (CET). It was established in 2007, as an autonomous body of Govt. of Rajasthan. Bikaner Technical University was established in 2017 and soon after that UCET became its constituent college.
	Mission /Vision	Vision- The department is committed to produce dedicated engineers, who are competent enough to fulfill technological and social needs of the nation. Mission To impart quality education in the area of Mechanical Engineering and provide skillful training to faculty, staff and students. To bridge the industry academia gap by providing domain specific knowledge that suits the industrial requirements. To inculcate the feeling of integrity with humanity in the minds of students to serve the society for betterment. To create supportive environment for self-learning
	Brief History and background of its establishment.	Department of Mechanical Engineering is one of the founder department of institute, was established in 2008 to provide quality education to meet the growing requirement of industry and academics. B.Tech: Mechanical Engineering (60 Seats) M. Tech: Machine Design (18 Seats)
	Organization Chart	There are six regular faculty members in the department. Details of each is available at



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	<p>http://cet- gov.ac.in/web/department/mechanical?ref=header#undefined3</p> <p>Other details of administration is available at</p> <p>https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf</p>
Allocation of Business	Business entrusted to department by State government. / University from time to time.
Duties to be performed to achieve the Mission	<p>Department's prime objective is imparting quality education.</p> <p>Program Educational Outcomes are:-</p> <p>Preparation: To prepare the students to excel in industry/ technical profession through quality education.</p> <p>Core competence: To equip students with a strong foundation in Mechanical Engineering in order to analyze and solve problems in their professional career and higher studies.</p> <p>Breadth: To train the students with multidisciplinary approach for broadening their ability to design and develop products which eases the real life problems of society.</p> <p>Professionalism: To make the students professionally developed and enriched with ethical values in order to make them responsible citizen</p> <p>Learning environment: To provide students with conducive academic as well as social environment in which they can express their inherent abilities to pursue successful professional career</p>
Details of service rendered	The comprehensive course curriculum and intensive practical training enables students to take on the challenges of broad ranging roles in various departments across a wide spectrum of industries.
Citizen interaction	As enunciated in BTU Act. 2018 and the rules framed there under.



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	Postal Address of the main Office	Mechanical Engineering Department Bikaner Technical University, University College of Engineering & Technology Campus, RIICO Karni Industrial Area, Pugal Road, Bikaner -334004
	Map of Office Location	This department is functioning at the Bikaner Technical University, University College of Engineering & Technology Campus.
	Working Hour (both for office and public)	10 A.M to 5 P.M (both for office and public)
	Public Interaction, if any	Whenever required as per law.
	Grievance / Redress mechanism.	Registrar and Higher authorities as per BTU act.
2	Powers and Duties of Officer and employees (Section 4(1) (b)(ii))	The powers, functions and duties performed by the faculties and staff is as per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf
3	Procedure followed in decision –making process (Section 4(1)(b)(iii))	The Hon'ble Vice chancellor, Registrar, FO, Deans, Principal and Head of the various departments are delegated with power to act as administrators of their respective field as per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf
4	Norms set for the discharge of functions (Section 4(1)(b)(iv))	As per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf
5	Rules, regulations, instructions, manuals and records for discharging functions (Section 4(1)(b)(v))	As per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf



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6	A statement of the categories of documents that are held by it for under its control (Section 4(1)(b)(vi))	Various administrative approvals and documents Stock registers Manual of laboratories Attendance & marks records Besides, different files and registers are maintained from time to time as per requirement.															
7	Particular of any arrangement that exits for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation (Section 4(1)(b)(vii))	As per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf															
8	A statement of Boards, council, committees and other bodies constituted (Section 4(1)(b)(viii))	Information is available at https://www.btu.ac.in/home/BOM-Academic-Council116 and as per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf															
9	Directory of Officers and employees (Section 4(1)(b)(ix))	The Directory of Officer and employees are as follows- <table border="1"><thead><tr><th>S. No</th><th>Name</th><th>Designation</th></tr></thead><tbody><tr><td>1.</td><td>Dr Parbant Singh</td><td>Head</td></tr><tr><td>2.</td><td>Dr Rajesh Kr Ojha</td><td>Assistant Professor</td></tr><tr><td>3.</td><td>Mr Amit Mathur</td><td>Assistant Professor</td></tr><tr><td>4.</td><td>Mr Nabal Singh</td><td>Assistant Professor</td></tr></tbody></table>	S. No	Name	Designation	1.	Dr Parbant Singh	Head	2.	Dr Rajesh Kr Ojha	Assistant Professor	3.	Mr Amit Mathur	Assistant Professor	4.	Mr Nabal Singh	Assistant Professor
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1.	Dr Parbant Singh	Head															
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		5	Mr Ramshravan	Assistant Professor
		6	Mr Madan Lal	Assistant Professor
10	The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations (Section 4(1)(b)(x))	The monthly remuneration received by the employees are as per the 6 th & 7 th Pay Commission issued by Govt.		
11	The Budget allocated to each agency (Section 4(1)(b)(xi))	The Budget Allocation for this section is maintained at the Account section, UCET and governed by the FC of BTU.		
12	The manner of execution of subsidy programme (Section 4(1)(b)(xii))	No such information is available.		
13	Particulars of recipients of concessions, permits or authorizations granted (Section 4(1)(b)(xiii))	Such particulars are not maintained by department.		
14	Information available in an electronic form	Most information related to this department and governing bodies are available at http://cet-gov.ac.in/ https://www.btu.ac.in/ Steps are being taken for availability of all information in electric form.		
15	Particulars of facilities available to citizens for obtaining information (Section 4(1)(b)(xv))	Information are being supplied to the citizens through application under RTI Act. 2005 through the PIO, i.e Registrar, BTU.		



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16	Name designation and other particulars of public information officer (Section 4(1)(b)(xvi))	Public Information Officer / Registrar, BTU Bikaner Technical University, University College of Engineering & Technology Campus, RIICO Karni Industrial Area, Pugal Road, Bikaner -334004
17	Other information as may be prescribed, complied, collected and provided in the form of manual from time to time	No such information is available.

Head of the department
Mechanical Engineering Department
Bikaner Technical University, Bikaner